



Provider Access Policy

Review Timetable

The Policy will be reviewed every year, as set out below:	
Policy reviewed centrally	n/a
Policy tailored by individual schools	
Policy ratified by Local Governing Bodies	
Renewal Date	

Chilmington Green School Provider Access Policy

Introduction

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Rebecca Wood at Rebecca.wood@chilmingtongreenschool.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn	Spring	Summer
Year 7	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>Careers introduction assembly</p> <p>STEM Event</p>	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>University Engagement – Interaction with current students</p>	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>Teachers and their past careers – Assembly Week</p>
Year 8	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>World Careers introduction assembly</p> <p>STEM Event</p>	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>University Engagement – Interaction with current students</p> <p>University Visit (Selected Students)</p>	<p>Careers sessions in tutor time</p> <p>PSHE Unit on Living in the Wider World</p> <p>Teachers and their past careers – Assembly Week</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you. Alternatively, you are welcome to offer an additional opportunity to our students.

Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Leader, who will ensure that this is made available to students.

Safeguarding

Safeguarding and promoting the welfare of children is everyone's responsibility. Everyone who comes into contact with children and their families has a role to play. In order to fulfil this responsibility effectively, all practitioners should make sure their approach is child centred. This means that they should consider, at all times, what is in the best interests of the child.

Chilmington Green School facilitates a whole school approach to safeguarding. Any concerns should be raised as soon as possible with the supervising member of staff. Please refer to our Safeguarding Policy for further information.